

Legislative
Assembly
of Ontario



Assemblée
législative
de l'Ontario

Protective Service Officer

Are you ready to embark on an extraordinary journey to shape the future of Ontario's Legislative Assembly, with innovation and excellence in parliamentary operations? At the Office of the Assembly, we're not just supporting Parliament; we're a dynamic team dedicated to driving change and making an impact every day.

At the heart of our mission is to provide non-partisan administrative and procedural services to all MPPs, along with operational support for the daily activities of the Legislative Assembly of Ontario. Our success is intricately tied to the strength and diversity of our staff, as we champion our core values: integrity, inclusiveness, collaboration, and excellence.

Looking for a rewarding career where you can share your expertise as a Protective Service Officer? Seize this opportunity to embody our organizational values within our Legislative Protective Service Branch. As a valued member of our team, reporting directly to the PSO Team Lead, you will collaborate closely with a dynamic group of officers.

What You'll Do

You'll act with integrity to:

- Follow the law and established policies.
- Demonstrate a high degree of professionalism by exhibiting the utmost tact, diplomacy and confidentiality.

You'll support our collaboration as you:

- Carry out your duties as a Protective Service Officer in accordance with Legislation and Service standards.
- Apply the principles of bias-free law enforcement.
- Conduct general patrols and control access within the Legislative Precinct.
- Respond to calls for Service (i.e. criminal activity, security breaches, medical emergencies, potential threats, etc.).
- Maintain the safety of the public, self and others.
- Provide exceptional customer service in daily interactions with Members of the Provincial Parliament, the media, visiting dignitaries and the general public.
- Complete investigations and prepare reports.

How You Qualify

You demonstrate excellence through your:

- Minimum of a secondary school (high School) diploma or post-secondary education.
- Physical and mental health fitness to perform the duties of the position..
- Status as a Canadian citizen or permanent resident of Canada.Excellent oral and written communication skills.

Here's what awaits you:

- A dynamic, unique work environment.
- A team of dedicated professionals.
- A comprehensive benefits and pension package including a short-term sickness plan and personal days.
- Support for your career through training and development.
- Access to an employee and family assistance program.

You will be required to work rotational shifts, 40 hours per week in a 24-hour, seven-day-a-week operation.

Note: The recruitment process includes successful completion of the BPAD/PIN test, interview, Psychological Assessment, and an extensive background check, including a police reference check, required for those applicants advancing to the mandatory screening stage of our recruitment process.

Salary: Employment offers are conditional on successfully completing and passing all training (academic and physical).

- 6-week training program start wage - PSO Cadet: \$56,650.
- After successful graduation, you will move to the PSO Step 1 wage band: \$70,918.
- Any changes to salary will be governed by the Assembly's salary administration policies (4 Step Salary Program).

If you're ambitious, passionate, and ready to make your mark, seize the opportunity by visiting us at www.ola.org and selecting "Careers" at the bottom of the page for more details. File No.: **LA-2024-134** Closing Date: **Thursday, January 16, 2025.**

Join us in shaping the future of Ontario's Legislative Assembly. Your journey starts here!

The Legislative Assembly of Ontario is proud to be an equal opportunity employer that champions diversity and inclusion. We foster an environment where unique perspectives are valued, ensuring

that everyone has the opportunity to make a meaningful impact. If you need accommodations during the application process, please don't hesitate to reach out to us at hr@ola.org.

While we appreciate your interest in obtaining employment with the Legislative Assembly of Ontario, only those selected for an interview will be contacted.