



Apply By: Monday, April 23, 2018 11:59 pm EDT

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INTELLIGENCE AND INVESTIGATIONS SPECIALIST

Organization: Ministry of Natural Resources and Forestry

Division: Enforcement Branch

City: Aylmer, Chatham

Job Term: 1 Permanent

Job Code: 41108 - Resource Tech 5-Conserv Officer

Salary: \$1,295.46 - \$1,651.92 Per Week*

*Indicates the salary listed as per the
OPSEU Collective Agreement.

Posting Status: Open Targeted

Job ID: 122383



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Are you a forward thinking team player with well-developed investigative, communication and interpersonal skills? Do you have a background in fish and wildlife law enforcement and want to be involved in making a difference in the future of natural resource management in Ontario? If you answered yes, why not bring your enforcement expertise and talents to this specialist position.

What can I expect to do in this role?

As a member of the Special Investigations Services Unit, you will:

- lead and coordinate special investigations and major cases
- collect, organize and evaluate evidence and information for intelligence purposes
- provide advice and assistance to managers, staff and partner agencies

**Note: the position may be located at either of the two posted locations, and will be determined based on the location of the successful candidate.

How do I qualify?

Mandatory

- you hold a valid Ontario class 'G' driver's Licence or equivalent as recognized by the Province of Ontario
- you have the ability to obtain a valid Standard First Aid certificate
- you have the ability to obtain a Pleasure Craft Operator's Card
- you have the ability to pass the Ontario Hunting Licence Examination
- you have the ability to successfully complete the Canadian Firearms Safety Course
- you have the ability to pass psychological/physical assessments to determine suitability and fitness for the position
- you have the ability to be appointed as a Conservation Officer

Enforcement Skills:

- You have proven experience enforcing natural resource and public safety related legislation and regulations, and have experience working within enforcement policies.
- You possess knowledge of and/or experience in enforcement and investigative methods including surveillance and undercover techniques, and relevant case law.
- You have knowledge of and/or experience in preparing legal court documents and providing testimony in court.

Interpersonal and Communication Skills:

- You have proven communication and interpersonal skills to liaise with stakeholders, resolve conflicting views and gain consensus.

Analytical and Problem Solving Skills:

- You can analyze and evaluate law enforcement information, intelligence and evidence, as well as assess activities for compliance.
- You are able to effectively identify problems and recommend solutions.

Planning, Coordination and Administrative Skills:

- You have proven planning and coordination skills to develop priorities and prepare the annual work plans.
- You possess administrative skills to recommend human and physical resource allocations in the development of work plans, project proposals, audit teams, and project how resources can/should be deployed.

Additional Information:

Address: • 1 Permanent, 615 John St N, Aylmer, West Region or 870 Richmond St, Chatham, West Region, Enhanced – Annual Criminal Record (CPIC) Check, Fingerprint-based Criminal Record (CPIC) check, Local Police Record Check, Credit Check

Compensation Group: Ontario Public Service Employees Union

Schedule: 3-A

Category: Corrections and Enforcement

Posted on: Monday, April 9, 2018

Note:

- In accordance with the Ontario Public Service Employment Screening Checks Policy, the top candidate (s) may be required to undergo a security screening check. Please refer to the Additional Information / Address section above to determine the screening checks that are required for this position.

You will be responsible for obtaining the criminal record check at your own expense and provide it, along with your written consent, to the Transition and Security Office (TSO), HR Service Delivery Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional screening checks as indicated in the Additional Information / Address section above that were not obtained directly by you. (Note: If a Vulnerable Sector Screening/Check is required, it must also be obtained in person at your local police service.)

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Screening check records will be maintained by the TSO and kept strictly confidential.

How to apply:

1. You must apply online by visiting www.ontario.ca/careers. You must enter the job id number in the Job ID search field to locate the job ad.
2. Your cover letter and resume combined should not exceed five (5) pages. For tips and tools on how to write a concise cover letter and resume, review the [Writing a Cover Letter and Resume: Tips, Tools and Resources](#).
3. Customize your cover letter and resume to the qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us.
4. Read the [job description](#) to make sure you understand this job.
5. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.

6. If you require a disability related accommodation in order to participate in the recruitment process, please **Contact Us** to provide your contact information. Recruitment Services staff will contact you within 48 hours.

Please be advised that the results of this competition may be used to form an eligibility list of qualified candidates to potentially fill future vacancies represented by the Ontario Public Service Employees Union (OPSEU). In accordance with the Collective Agreement, eligibility lists are shared with OPSEU representatives. By applying to this competition, you are providing consent that your name may be shared with OPSEU representatives.

All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.

Remember: The deadline to apply is **Monday, April 23, 2018 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

**The Ontario Public Service is an inclusive employer.
Accommodation is available under the Ontario Human Rights Code.**

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